

Adams County Clerks of Courts New Notary Course Application

Have you applied and received a BCI records check reflecting NO disqualifying offenses within the last six (6) months as is required by the Secretary of State? If no, you may wish to do so before paying the application fee and scheduling the education course. (Fees are non-refundable)

APPLICATION INFORMATION

Full Name: _____ Age: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit#

City State Zip Code

Email: _____

Phone: _____ Alternate Phone: _____

I have included a check made payable to the Adams County Clerk of Courts Office in the amount of \$130.00 for a 2-part course and test that will meet the 3-hour education requirement. This course will include an onsite presentation/pre-test (1.5 hrs) and an onsite live summary/review (1.5) followed by a test.

Class Dates: (all classes start at 3 p.m. & are located in the Courthouse Annex Conference Room)

____ September 8 th , 2020	____ October 6 th , 2020	____ November 10 th , 2020
____ December 8 th , 2020	____ January 12 th , 2021	____ February 9 th , 2021
____ March 9 th , 2021	____ April 13 th , 2021	____ May 11 th , 2021
____ June 8 th , 2021	____ July 13 th , 2021	____ August 10 th , 2021
____ September 14 th , 2021	____ October 12 th , 2021	____ November 9 th , 2021

Please return application and fee to Adams County Clerk of Courts Office, 110 West Main St, Rm. 207, West Union, OH 45693

Signature: _____ Date: _____

Class Attended	Date: _____	Completed: _____
Summary/Review	Date: _____	Completed: _____
Test:	Date: _____	Score: _____
Retake:	Date: _____	Score: _____

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